



Y B N UNIVERSITY

RAJAULATU, NAMKUM, RANCHI (Jharkhand)

Established by the Act. of Government of Jharkhand Act. 15, 2017

Gazette Notification No. 505, Dated 17 July 2017

As per Section 2(f) of UGC Act. 1956

Minutes of the Student's Grievance Redressal Committee Meeting (SGRC) of January 2024

The Student's Grievance Redressal Committee Meeting (SGRC) in January 2024 was held on 31/01/2024 at 11.30 AM in the Conference Hall, Administrative Building of the University.

- **Date** : 31st January 2024
- **Time** : 11.30 AM
- **Venue** : Meeting Hall, Administrative Building, YBNU-Ranchi
- **Members Present:**

SN	Name	Designation	Committee Responsibility
01	Dr.N.K.Gupta	Vice Chancellor YBN University	Chairperson
02	Dr. Arpana Sharma	Dean Student Welfare-(DSW)	Presiding Officer
03	Dr. Shammi Kesh Roy	Dean-School of Legal Studies	Member
04	Dr. Susmita Mohapatra	Head- Dept of History	Member
05	Ms. Madhuri Ghosh	Office Executive (Non-teaching)	Member
06	Ms. Nilu Singh	Office Administrative (Non-Teaching)	Member
07	Pallavi Thakur	Student representative (School of Arts & Humanities)	Member
08	Rachit Raj	Student representative (School of Computer Application &IT)	Member
09	Anjali Kumari	Student representative (School of Science))	Member

SGRCM: 2024:(1)

Opening Remarks by the Chairperson.

The Chairperson welcomed all the members of the Student's Grievance Redressal Committee (SGRC) in its meeting of the January month 2024, was held on 31.01.2024. She conveyed her thanks to the esteemed members for rendering their useful guidance from time-to-time.



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Agenda (1): Regarding to reissued ID card

Discussion: All the members have given their opinions and suggest DSW to write a letter to the school of computer application & IT dept. to reissue the ID card.

Resolutions: The members of the Committee have considered the above and try to resolve soon.

Agenda (2): Request for bus fee concession

Discussion: All the members have given their opinions and suggested to write a letter to the bus fee concession.

Resolutions: The members of the Committee have considered the above and suggested to resolve soon.

Agenda (3): cleaning of washroom of Pharmacy

Discussion: All the members have given their opinions and suggested to write a letter to maintenance incharge to submit report regarding above.

Resolutions: The members of the Committee have considered the above and suggested to resolve soon.

Vote of thanks: The Chairman of the Student's Grievance Redressal Committee praised allcommittee members for their Presence. She was grateful to all of the team.

Signature of the Presiding Officer
DSW, YBNU (SGRC)

Signature of the Chairperson

Vice-Chancellor
YBN University-Ranchi



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Student's Grievance Redressal Committee Meeting (SGRC) of January 2024

Action taken report

As per the discussion conducted and approved minutes in the said meeting, action was taken as under:

S.no.	Points discussed	Action Taken	Remarks
1.	Regarding to reissued ID card	A request letter has issued from the office of DSW to the maintenance incharge of YBNU to submit present status of availability of accessories in hostels	Proposal will be given to the management and try to resolve it soon.
2.	Request for bus fee concession	A letter has issued to the bus fee concession	Done.
3.	cleaning washroom of Pharmacy	All the members have given their opinions and suggested to write a letter to the maintenance incharge to ensure the cleaning of washroom of Pharmacy	Done

Signature of the Chairperson

Student's Grievance Redressal Committee

Vice-Chancellor

YBN University-Ranchi



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No: YBN/Univ/DSW/SGRC/300124/001

Date:30/01/2024

OFFICE OF DSW

NOTIFICATION

(Meeting)

This is to inform all members of **STUDENTS GRIEVANCE REDRESSAL COMMITTEE**, YBN University, Ranchi that a meeting has been scheduled at 11:30 A.M. date 31/01/2024, in the Meeting Hall. It is requested to all members of the same to attend without failure

AGENDA:

- Regarding to reissued id card
- Request for bus fee concession
- Regarding cleaning of washroom of Pharmacy

Dr. Arpana Sharma

Dean student welfare

YBN University, Ranchi-10

Copy to:

1. PA to Vice-Chancellor
2. PA to Registrar/CF&AO
3. All members of SGRC
4. Notice File